



STUDENT ENRICHMENT FELLOW INFORMATION PACK



SOS-Hermann Gmeiner International College



**Are you looking for a role
that is both fulfilling
and professionally
enriching?**

**Look no further than
SOS-HGIC in Ghana. It is the
first IB school in West Africa
with a unique mission and
vision and a truly
Pan-African ethos.**

WHY CHOOSE SOS-HGIC?



Located in Tema, Ghana, SOS-HGIC is a dynamic co-educational boarding school offering high quality pre-university education to students from SOS Children's Villages across Africa, alongside students from Ghana and other international backgrounds.

As part of our academic community, you will be immersed in a diverse and purpose-driven environment where teaching extends beyond the classroom. Staff contribute to strong academic programmes, support the holistic and pastoral development of students, and play an active role in shaping a vibrant boarding school experience.

This is an opportunity to work within an international learning community that values excellence, service, and the development of young people into responsible global citizens.



Would you be interested
in making a difference in
the lives of young people?

SOS-HGIC is seeking a Student Enrichment Fellow who will be responsible for providing targeted support for all students in the Diploma Program to gain admission to leading universities. The Student Enrichment Fellow is expected to provide inspirational enrichment through a bespoke program at SOS-HGIC and also bring significant peer gains to our existing offering, not least to coach, mentor, model, advise, counsel and enrich our young people. The successful candidate will complement what the Guidance department and teachers do, to ensure we achieve excellence. The position is available for contract durations of 6, 9, or 12 months.





WHAT ARE YOUR RESPONSIBILITIES?

- Collaborating with the Guidance department to develop and implement strategies that enhance the likelihood of students within the Diploma program gaining admission to leading universities.
- Implementing inspirational enrichment events tailored to the needs of SOS-HGIC students, focusing on academic, extracurricular, and personal development.
- Introducing initiatives to elevate peer performance and engagement, fostering a culture of collaboration, motivation, and academic excellence among students.
- Serving as a source of inspiration by modelling a strong work ethic, dedication to personal growth, and a passion for academic achievement, encouraging students to set and strive for ambitious goals.
- Providing personalized coaching and mentoring to students, identifying areas for improvement and offering guidance on academic and extracurricular pursuits to enhance their overall development.
- Offering advisory services to students on course selection, extracurricular activities, and other aspects of their academic journey, ensuring alignment with admission requirements to leading universities.
- Providing counselling to students, addressing challenges and setbacks, and offering strategies to overcome obstacles on their path to admission in leading universities.
- Collaborating with teachers to identify and address individual student needs, ensuring a cohesive approach to student development that complements the overall academic curriculum.

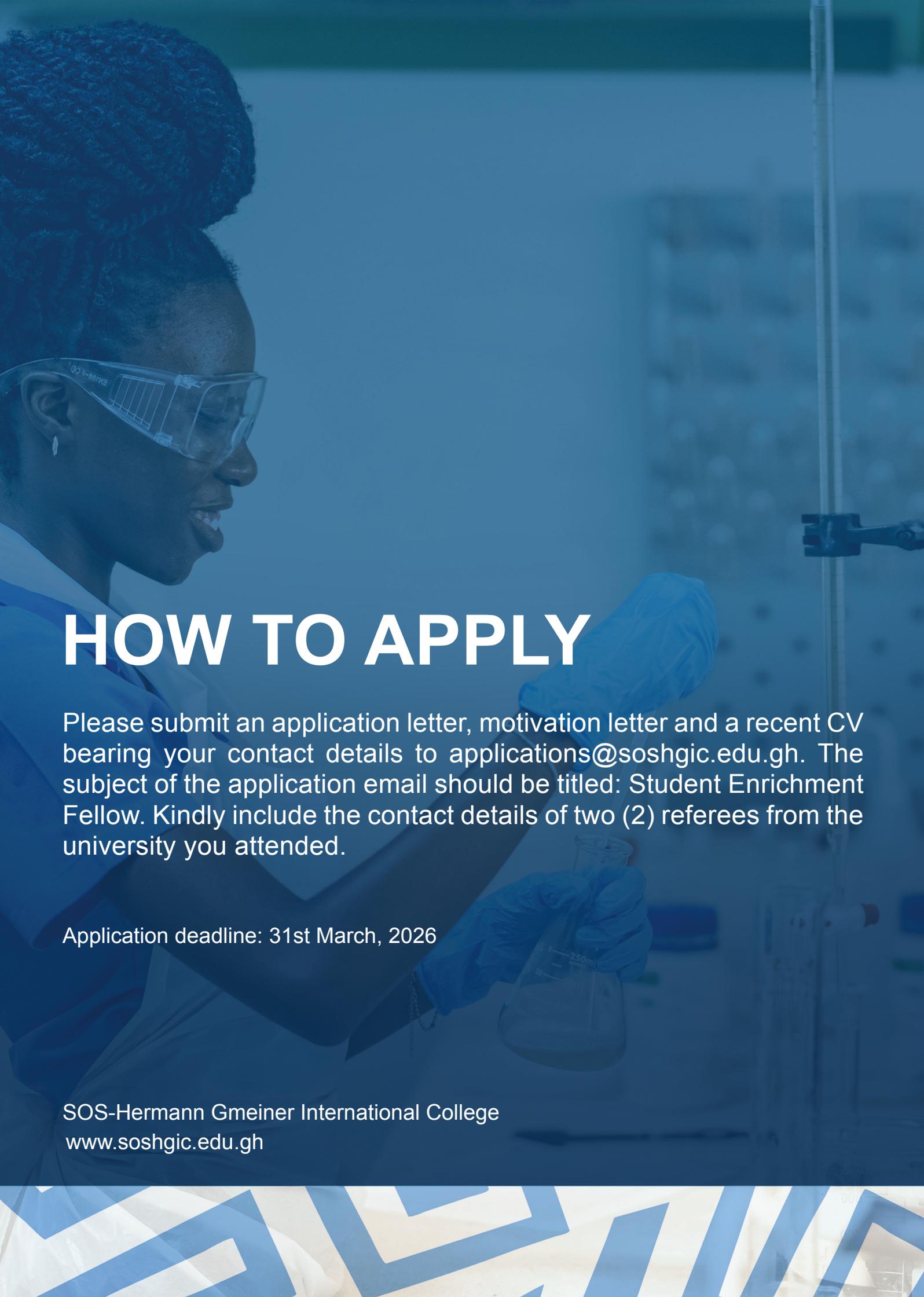


WHAT WE ARE LOOKING FOR

Someone who is a recent graduate from a leading university (No more than 2 years after graduating from university preferably).

This role would suit a gap year student and there is the option to sign on for 6, 9 or 12 months. In addition, someone who shows the following competencies:

- Ability to coach and mentor students and inspire them to achieve excellence.
- Ability to fully prepare students to make applications to leading universities including support with review of personal statements and application essays.
- Ability to prepare students thoroughly for interviews to leading universities.
- Ability to relate with young people and inspire them to achieve excellence.
- Ability to prepare students to excel in high-stakes examinations within a competitive setting.
- Knowledge of effective strategies for successful applications to leading universities.
- Aptitude for cultivating excellent study habits in students.
- Strong skills in IT, data analysis, Power Bi etc. will be a distinct advantage.

A woman with dark curly hair, wearing a white lab coat and clear safety goggles, is smiling and looking down at a flask she is holding. She is wearing blue nitrile gloves. The background is a laboratory setting with various pieces of equipment. The entire image has a blue overlay.

HOW TO APPLY

Please submit an application letter, motivation letter and a recent CV bearing your contact details to applications@soshgic.edu.gh. The subject of the application email should be titled: Student Enrichment Fellow. Kindly include the contact details of two (2) referees from the university you attended.

Application deadline: 31st March, 2026

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www.soshgic.edu.gh